


# Pre-implementation services

Speed up implementation, mitigate risk, and maximize the value of your eProcurement solution with our expert consulting service.

Implementing a best-in-class eProcurement solution can give you the visibility, control, and efficiency gains you need to revolutionize your procure-to-pay process. Our pre-implementation consulting service helps your institution prepare for this transition and ensures it's in the best position to leverage the complete benefits of eProcurement.

From defining project objectives and reviewing and designing business processes to delivering a change management plan, our expert team will guide you through each step.

We work closely with your procurement team and key stakeholders, combining eProcurement expertise and best practices with an intimate understanding of how your institution operates. The outcome is a streamlined implementation that is delivered on time, within budget, and the creation of an environment in which your eProcurement solution will deliver the efficiencies you need.



**“Implementation was flawless. I feel like we got the A-team – I always knew the next steps and what was needed in advance.”**

**Nancy Wright**, Director of Procurement Services  
at Loyola University Maryland

## Setting you up for eProcurement success

Our step-by-step comprehensive consultation service covers everything you need to be confident of an optimal implementation.

### Objective setting

We work with you and your key stakeholders to create and validate project objectives that are SMART: Specific, Measurable, Attainable, Relevant, and Time-Bound. These will help you establish the institutional buy-in and senior leadership support needed for a successful implementation.

### Supplier strategy

We conduct an in-depth review of your supplier database and develop a strategy that delivers an effective supplier marketplace that provides the best value for your institution.

### Resource and project planning

We work alongside your project team to validate and refine the project resource requirements plan. We also help you define the roles and skills you need across your implementation project team, as well as the support structure, administration, and management of the Unimarket solution.

### Project governance

Establishing a clear process for making business decisions and resolving issues is vital to streamlined project delivery. We ensure these are well defined in a project governance structure that also defines how the project will be controlled and monitored.

### Change management

We advise you on the elements that need to be managed throughout implementation and deployment and assist in developing a comprehensive change management plan. We also help you assess and improve your business processes so you can address potential obstacles before they arise. Altogether, we review more than 30 focus areas to identify and eliminate risks that are best considered before you're in the middle of a complex implementation.

## Specialists in higher education

We make sure your implementation is a success by combining our exceptional eProcurement expertise with vast experience in the higher education sector.

Having guided more than 50 colleges and universities on their eProcurement journeys, we understand your institution's needs, the challenges it faces, and the obligations it has. It also means we have developed tried and tested practices and processes for preparing institutions like yours for a successful eProcurement implementation and beyond.

### Experts in Ellucian and other ERPs

Your ERP plays a central role in how your institution operates. That's why it's vital that your procurement processes and eProcurement solution must be completely aligned with it.

As most of our higher education customers use either the Ellucian Banner or Ellucian Colleague ERPs, we have an intimate understanding of these systems and how they can shape business processes. This insight helps us advise you on the most effective approach to implementation and avoid unnecessary problems down the line.

Don't use an Ellucian ERP? We also have comprehensive experience working with Workday, Oracle, PeopleSoft, and a range of other ERPs.

## Ready to start?

Visit our website to learn more about streamlined expense management and how we can help you simplify procurement.



[unimarket.com](https://unimarket.com) | [hello@unimarket.com](mailto:hello@unimarket.com)



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